



# Schedule of Charges

General Banking | (Existing as on 01.07.2023)

SI	Service Description	Nature of Charge/ Commission	Charge / Commission
1	Current Account (CD) (both Conventional & Islamic)	Minimum Balance Fee / Incidental Charge / Ledger Fee / Service Charge / Counter Transaction Fee	Nil
		Half-yearly Account Maintenance Fee	Tk.300
		Closing Charge	Tk.300
2	Savings Account (SB) (both Conventional & Islamic)	Minimum Balance Fee / Incidental Charge / Ledger Fee / Service Charge / Counter Transaction Fee	Nil
		Half-yearly Account Maintenance Fee	Up to Tk.10,000 - Nil Tk.10,001 to Tk.25,000 - Tk.100 Tk.25,001 to Tk.2,00,000 - Tk.200 Tk.2,00,001 to Tk.10,00,000 - Tk.250 Above Tk.10,00,000 - Tk.300
		Closing Charge	Tk.200
3	SND Account (both Conventional & Islamic)	Minimum Balance Fee / Incidental Charge / Ledger Fee / Service Charge / Counter Transaction Fee	Nil
		Half-yearly Account Maintenance Fee	Tk.500
		Closing Charge	Tk.300
4	Specialized a/c (Tk.10, Tk.50, Tk.100)	Account Maintenance Fee / Closing Charge	Nil
5	FDR / Scheme a/c (Both Conventional & Islamic)	Premature Encashment Charge	Nil
6	Dormant a/c	Activation Charge	Nil
7	A/C Transfer Charge	Charge	Within Same Zilla - Tk.50 To Other Zilla -Tk.100
8	Standing Instruction	Charge	Tk.100 for compliance of each instruction



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9	Locker & Safe Custody	Small size Medium size Large size	Small - Tk.4,500 p.a. Medium-Tk.5,500 p.a. Large -Tk.8,000 p.a. Security money-Tk.4,000 (Refundable) for all sizes
10	(a) Issuance of Solvency Certificate / Other Certificates	Charge	Tk.200 every time (Free for Staff)
	(b) Issuance of Certificate for opening of Beneficiary owner's (BO) A/c	Charge	Tk.100
11	(a) Statement of Account / E-mail charge	Charge	Free twice in a year (half yearly & yearly); in case of more than 2 times Tk.100.00 every time
	(b) Balance Confirmation Certificate	Charge	Twice in a year- Nil (Half yearly & Yearly) More than twice in a year - Tk.100 every time
12	Lien Mark Confirmation Letter	Charge	I. Other Bank's Instrument kept lien with Our Bank - Tk.250 II. Our Bank's Instrument kept lien with Other Bank - Tk.250 III. Encashment of Other Bank's instrument kept lien with our Bank - Tk.500
13	Issuance of Cheque book (both Conventional & Islamic)	Charge	SB a/c Cheque Book, 20 leaves-Tk.200 CD a/c Cheque Book, 50 leaves -Tk.500 SND a/c Cheque Book, 50 leaves -Tk.500
14	Issuance of Foreign currency balance certificate.	Charge	Tk. 500 per certificate
15	(a) Local Collection of cheques (where there is clearing house)	Charge	Nil
	(b) Local Collection of cheques (where there is no clearing house)	Charge	At actual for conveyance, minimum Tk.50 per transaction
16	BACH	Charge	<u>Regular Value Cheque</u> Less than Tk.50,000-Nil Tk.50,000 to below Tk.5.00 lac-Tk.10 Tk.5.00 lac and above- Tk.25 <u>High Value Cheque</u> Tk.5.00 lac and above- Tk.60
17	BEFTN	Charge	Nil



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18	RTGS	Charge	Transfer amount Tk.1.00 lac to Tk.5.00 lac -Tk.57.50[Tk.50(income) + Tk.7.50 (VAT)] Transfer amount Above Tk.5.00 lac - Tk.100 [Tk.86.96(income) + Tk.13.04 (VAT)]
19	Stop Payment: (a) Instruction (b) Cancellation	Charge	a. Tk.100 b. Tk 50
20	(a) Bounced cheque drawn on us (cash, clearing or transfer)	Charge	Tk.50
	(b) Local currency cheque returned unpaid sent on collection	Charge	Tk.150
21	Issuance of DD / TT / MT	(a) Issuance Charge	Up to Tk.1,000 - Tk.20 Tk. 1,001 to Tk. 1 lac - Tk.50 Tk. 100,001 to Tk. 5 lac - Tk.100 Tk. 500,001 to 10 lac - Tk.200 Above Tk. 10 lac - Tk.300
		(b) Cancellation Charge	Tk.50
22	(a) Collection of outstation cheques/bills (clean/ documentary)	Commission up to Tk.25,000 Above Tk. 25,000 to Tk. 1.00 lac Above Tk. 1.00 Lac to Tk. 5.00 lac Above Tk. 5.00 lac to 10.00 lac Over Tk. 10.00 lac	@ 0.15% min. Tk. 25 @ 0.15% min. Tk. 60 @ 0.10% min. Tk. 200 @ 0.10% min. Tk. 600 @0.10%, Min Tk.1,200, Max.Tk.5,000
	(b) Collection of outstation cheques/bills (clean/ documentary)	Postage (Registered)	At actual, min. Tk. 25
		Telephone	At actual, min. Tk. 50
23	(a) Issuance of Pay order	Charge	Up to Tk.1,000 - Tk.20 Tk.1,001-Tk.1 lac - Tk.50 Above Tk.1 lac - Tk.100
	(b) Cancellation of Pay Order	Charge	Tk.50 irrespective of any amount
24	(a) Issuance of duplicate instrument	Charge	Up to Tk. 1.00 lac- Tk.100 Above Tk. 1.00 lac- Tk. 300
	(b) Issuance of Duplicate PO	Charge	Up to Tk.10,000 - Tk.50 Tk.10,001 to Tk.1.00 lac - Tk.75 Tk.100,001 to Tk.5.00 lac - Tk.100 Tk.500,001 to Tk.10.00 lac- Tk.150 Above Tk.10.00 lac - Tk.200
	(c) Issuance of Duplicate FDR	Charge	Tk.500 (flat)
25	Issuance of Bangladesh Bank Cheque at the request of the client	Charge	Tk.500



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26	(a) Cash Deposit/Withdrawal for any amount Within the City (On-Line Service: Within the City)	Charge	Nil
	(b) Cash Deposit / Withdrawal - Inter City (On-Line Service Intercity)	Charge	Up to Tk.20,000 -Nil Tk.20,001 toTk.1,00,000 -Tk.50 Tk.1,00,001 toTk.5,00,000 -Tk.100 Tk.5,00,001 toTk.10,00,000 -Tk.200 Tk.10,00,001 toTk.20,00,000 -Tk.300 Tk.20,00,001 toTk.50,00,000 -Tk.500 Above Tk.50,00,000 -Tk.1,000
27	Intercity Fund Transfer	Charge	Nil
28	e-GP related charges	Registration fees	Tk.200
		Renewal of registration fees	Tk.200
		Tender document fees	Tk.100
		Tender security fees	Tk.100
		Performance security fees	Tk.200
		New performance security fees	Tk.300
29	SMS Alert Service Charge	Charge	Tk.100 (for Rural Customer) Tk.200 (for Urban Customer)
30	Internet Banking	Charge	View Only Service: Nil Transactional: Individual A/C: Tk.200 Corporate A/C: Tk.500 (Free for SEBL Employees, School Banking, Taroka, Anannya, Bichokkhon, Royal Savings and Savings Fast products)

\*VAT is applicable as per Government rules on realized Commissions and Charges