

VIRTUAL AGM ATTENDANCE PROCEDURE

Southeast Bank Limited convened its **26th AGM virtually** through digital platform on **Wednesday, June 30, 2021 at 11:00 a.m** in compliance with BSEC's Order No.SEC/SRMIC/94-231/25 dated 8 July 2020; BSEC/CMRRCD/2009-193/08 dated 10 March, 2021 and SEC/SRMIC/94-231/91 dated March 31, 2021 respectively.

Date:
Wednesday,
June 30, 2021



Time:
11:00 AM
Dhaka



Live Webcast:
<https://southeastbank.bdvirtualagm.com>



Shareholders/Members are requested to attend/participate in the Bank's **26th AGM** by considering following procedures:

Step - 1

Please confirm whether you are a shareholder/member of Southeast Bank Limited as on "Record Date" i.e Thursday, June 03, 2021.

Step - 2

Please visit link: <https://southeastbank.bdvirtualagm.com> from your Desktop /Laptop/Smartphone.

Step - 3

Please click on the link and put your 16-digit BOID/Folio number and other credential as proof of your identity to login in the system.



Login
Procedure

This section will show the webcast of the virtual AGM by using digital platform



Live Streaming

This section will preserve your questions /comments before commencement of the AGM and during the AGM, additional to send queries and comments directly to irdsebl@southeastbank.com.bd or in writing.

Southeast Bank Limited will try to answer all relevant questions during the live Q & A session of the AGM, but reserves the right to edit and/or reject questions if it deems irrelevant or inappropriate.



Register of
Questions or
Comments

This section will show the total attendance of present shareholders and shareholdings at their possession.



Attendance with
No. of Share

This section will show agenda for the meeting with options for proposing, seconding, agreeing or disagreeing of individual agenda.



Agenda List



Sections
of the AGM
Website



Technical Guidance

If you face any difficulties to login process to participate in the virtual AGM through the link: <https://southeastbank.bdvirtualagm.com> please call before or during the AGM to +8801918615100, +8801700706532 or visit www.southeastbank.com.bd